



**INSTRUCTIONS FOR ELEMENTARY SCHOOL CLASSROOM TEACHERS
(GRADE 3 AND ABOVE)**

Welcome to the California Afterschool Outcome Measures Project!

We are developing measures of skill development and positive behavior change for students who regularly attend afterschool programs. Your principal has approved your school's participation in this field test and your contribution to this project is invaluable and much appreciated.

As part of the field test, we are asking teachers to complete a brief online survey reporting the behaviors for students in their class who regularly attend an afterschool program. It should take about 5 minutes per student to complete the survey. These online surveys do not need to be completed in one session.

The afterschool site coordinator at your school will provide you with your own survey code number, a list of the students in your class who are enrolled in the afterschool program, and the survey code numbers for each student.

STEP-by-STEP INSTRUCTIONS

1. When you are ready to begin, go to the California Afterschool Outcome Measures Project website by clicking on this link: <http://afterschooloutcomes.org/>
2. Make sure you have your own survey code number, the list of student names, and your students' survey codes numbers. Ask your afterschool program site coordinator if you have not received such a list.
3. Click on **FIELD TEST SURVEYS** at the top of the page, then click on the link for **CLASSROOM TEACHER SURVEY**
4. You will be asked for your survey code number to start the session. After you enter your code number, you will be asked to enter the code number for the first student on your list. After you enter the first student's code number, complete the online report of the first student's behavior. Then, enter the second student's code number and complete the online report of the second student's behavior. Please be careful entering the correct **SURVEY CODE NUMBER** for each student!

You may complete the surveys for all children in one or more sessions. You can log off the survey site and come back to continue using the same survey code number.

Your responses are confidential.

If you have any questions or problems while completing the surveys call us at: **949-824-9225**.
Or email us at afterschool@uci.edu.

We appreciate your time and thank you!
California Afterschool Outcome Measures Project